



# Submissions information for Open Access Agreements

This document highlights key parts of the submission process that are important for Open Access agreements with the American Physical Society (APS).

## 1. Start submission

Researchers planning to submit an article to the Physical Review journals start by following links to submit an article, and logging into or creating an account.

URL: <https://authors.aps.org/Submissions/>.

After logging in or creating a new profile, authors can update their [ORCID ID](#) to ensure all their articles are correctly tagged. Use of ORCID IDs is mandatory for corresponding authors and strongly encouraged for all authors.

Clicking the 'Create a new submission' button will start the submission process.



## 2. Journal and article type selection

Authors are presented with general information about their open access options with APS and basic information on the journal types. There are links to the open access agreement pages to check which journals are included in our agreements.

### Open Access Publication

APS journals offer a range of standard publication and open access options. Our [open access agreements](#) allow eligible authors to publish their articles open access at no cost to themselves, with article publication charges (APCs) covered centrally.

#### Journal Open Access Options

**Hybrid OA**  
Articles are free to publish and are available to all journal subscribers. Authors may also choose to publish fully open access, where an article publication charge will apply. You can choose to publish open access once your article is accepted for publication.

**Gold OA**  
All journal articles are open access. An article publication charge will apply to all articles selected for publication.

**Diamond OA**  
All journal articles are open access. Publishing is free through the support of APS and sponsors. No article publication charges apply.

**Subscription Only**  
Articles are available to subscribers only.

See [APC Pricing Information](#) for more details on article publication charges.



Authors now select the journal they would like to submit to and their article type. This will then provide information on any article publication charges (APCs) for publishing open access.

Journal\*

Physical Review C (Hybrid OA) ▾

Article type\*

Regular Article ▾

Physical Review C is a hybrid open access journal. **Standard publication is free of charge.** An article publication charge (APC) may apply for open access publication.

The current open access charge for Regular Article publication is \$2,755. This is subject to change until the article is submitted.

Authors are also asked to provide additional information such as the journal section they wish to submit to, their [arxiv](#) number (required for [SCOAP<sup>3</sup>](#) inclusion), and if they are part of a large research collaboration (such as LIGO, ATLAS, etc).

### 3. Manuscript Upload

Authors now need to upload their manuscript and any additional information and provide information on its contents. They may check if the manuscript has been correctly uploaded and is ready for editors.

### 4. Authorship





This step is vital for open access agreements as we rely on the affiliation data provided here to determine potential eligibility for agreements.


Every manuscript submission must record a complete set of authors. The submitting author is required to include details for all authors and their affiliations. We will also inform each co-author of the submission and ask them to add their ORCID ID.

APS uses the [Research Organization Registry](#) (ROR) for affiliation data in order to consistently identify eligible articles and provide persistent identifiers for author affiliations, which are also linked in published articles and metadata. We only need

data at the institution level (not department or lab), and affiliations can appear as authors prefer on the manuscript itself.

The authorship details will be listed. Any data automatically extracted from the manuscript will be shown:

Status	Name & Affiliations	Email	Actions
	Adcock, Colin 1. American Physical Society, College Park	adcock@aps.org	 Move  Edit  Remove

 Add author

The add/edit author screen appears as below, where authors can provide all the required information:

**Edit author** ✕

**Please enter name information as it appears on the manuscript.**

Use TeX notation for accents.

Family name



Given/other names


Email\*

**Author affiliations**

APS requires the individual institutions from your affiliations to determine [open access eligibility](#), enable [Research Organization Registry \(ROR\)](#) links in published articles and metadata, and serve other editorial purposes. ROR links ensure that your research is more discoverable and associated with your institution(s) upon publication.

Check the institutions that apply and order them from most to least significant, adding missing affiliations as needed. **The affiliations in the manuscript bylines will not be affected, except for the inclusion of ROR links.**

American Physical Society, College Park  Move |  delete

 Add affiliation

Cancel
Save

Authors can then add relevant affiliations (dialogue box shown below) and order them using the 'move' button according to their significance.

**Add an affiliation** ✕

Only top-level university or company affiliations are needed. When available, use institutions with Research Organization Registry (ROR) identifiers. Department or lab details are unnecessary if the top-level institution is listed.

University of Bristol

Filter by Country (218) ▼

**Selected:**

University of Bristol ROR  
<http://bristol.ac.uk/>  
 Bristol, United Kingdom ✕

First 25 of 27557 Results (try refining your search)

- University of Bristol Bristol, United Kingdom ROR
- University Of Bristol Dental Hospital Bristol, United Kingdom ROR
- Bristol University Press Bristol, United Kingdom ROR
- University of the West of England Bristol, United Kingdom ROR
- At Bristol Bristol, United Kingdom ROR
- Bristol Zoological Society Bristol, United Kingdom ROR

Cancel
Save

## Corresponding author

The [corresponding author](#) must then be confirmed. This is the person that is managing the submission on behalf of all authors during peer review.

**This is the person that is eligible for our open access agreements and eligibility cannot be changed after submission.**

If the corresponding author is eligible for more than one institutional open access agreement, the most significant will be taken first according to the order provided.

### Corresponding Author

**Please specify the person managing this submission on behalf of all authors during peer review**

This individual represents all listed authors during the peer-review process and must be designated for every submission. The corresponding author takes responsibility for [certifying the submission](#) and handling all correspondence to APS on behalf of all authors.

The corresponding author selected below determines eligibility for certain [open access agreements](#) based on their affiliation. Only one person can hold this role.

Corresponding Author\*

Adcock, Colin (adcock@aps.org) ▼

Are you the author selected above?\*

Yes  No



Normally, this is the same person that is submitting the manuscript.

One or more authors may indicate their email address on the published paper and serve as the point of contact for readers, researchers, or other interested parties. Contact authors only need to be listed in the manuscript itself and can be changed or updated at resubmission. **Contact authors (who are not also the corresponding author selected above) are not eligible for open access agreements.**

The eligible Corresponding Author as selected is not currently indicated on the published paper: there is no current publishing standard for this.

*Note: the author information section is largely skipped for collaboration papers with many authors. We instead work with each collaboration to use formatted XML author lists to streamline the process.*

## 5. Open Science Details

Our submissions system will provide information on open access options and eligibility for any agreements, as shown in the examples below. Authors do not choose if they would like open access or not at submission. For any article identified as potentially eligible for an open access agreement, the default route at publication will be open access with a CC-BY license, subject to the author's agreement.

Standard information:

<p><b>Standard Publication</b></p> <p>By default articles in this journal are not published open access and have no article publication fees, as articles are supported through journal subscriptions. You will need to agree to APS' standard copyright terms and conditions.</p> <p>There are no submission fees or page charges for any articles.</p> <p><b>Open Access Publication</b></p> <p>This journal is a hybrid open access journal. Should your article be accepted for publication, you can choose to publish it open access. There's no need to decide now.</p> <p>The current open access charge for Regular Article publication is \$2755. This is subject to change until the article is submitted.</p>
--

Funding information:

## Open Access Funding

### Open access agreement with Jisc (UK Institutions)

Based on the author information that you've provided, your article has been identified for inclusion in our open access agreement with Jisc (UK Institutions). If accepted for publication, **your article will be published with a CC-BY open access license at no cost to you** once approved by the institution.

You do not need to take any action to take advantage of this agreement, you will only need to agree to the CC-BY license upon acceptance. You may opt out of open access publishing if you prefer.

If funding is declined or withdrawn by the institution, you can either choose standard publication at no cost or pay an article publication charge to publish open access.

More information on our open access agreements [can be found here](#).

### SCOAP<sup>3</sup>

This journal is part of the [SCOAP<sup>3</sup>](#) initiative in high-energy physics. If, prior to acceptance, your article is correctly posted in the arxiv primary category of **hep-ex, hep-th, hep-ph, or hep-lat**, your article may be published open access with a CC-BY license at no cost to you. Inclusion in SCOAP<sup>3</sup> overrides inclusion in any institutional open access agreement.

More details on SCOAP<sup>3</sup> are [available here](#).

If the article has not been identified as potentially eligible, authors will be informed here too. They may go back and check their affiliation data in the authors section if an error has been made.

Please be aware that funding eligibility is confirmed at article acceptance. Affiliations must be legitimate and may be subject to institutional approval.

*Note: If an article is eligible for SCOAP<sup>3</sup>, this will always take precedence over any institutional open access agreement.*

We also provide some information on posting to repositories:

## Posting to Repositories

APS fully supports and encourages the posting of preprints to the arxiv or other repositories. If your article is accepted for publication, the accepted manuscript may also be posted to non-commercial repositories providing it links directly to the published version with the DOI. These postings must not use an open access license (including CC-BY and variants) unless the article is published open access or is eligible for our open access agreements. In addition, if the article in the journal is published open access, you may post the final published article.

Posting accepted manuscripts to repositories meets many funder requirements for open access including those funded by US federal grants from the NSF and DOE.



## 6. Data Availability and finalizing article information

Authors will then need to complete APS' data availability form to construct a data availability statement. Once this is complete, general editorial information such as the article title, subject areas, information for editors and suggested referees will be needed to complete the submission.

## 7. Summary

The summary page shows all of the information collected during the submission process and allows authors to revisit any section, including checking their eligibility for open access agreements.

The submission is completed when the authors click 'submit manuscript'.